



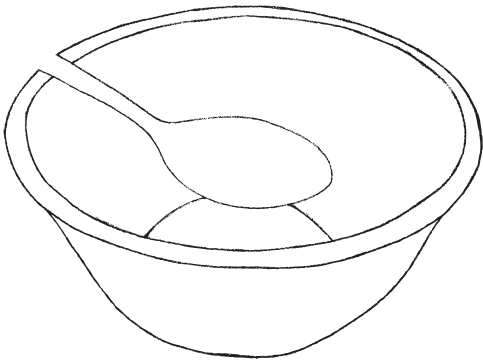
Sunday Soup

grant recipients

Andreas Warisz	\$218
Joseph del Pesco	\$201
Anne Elizabeth Moore	\$125
Lisa Abbatomarco	\$198
Adam Wolpa	\$240
Geraldine Juarez	\$104

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Sunday Soup

granting program by InCUBATE

USER GUIDE

For more up-to-date information visit
<http://www.incubate-chicago.org/sundaysoup>

At the end of each month, artist groups and individuals are invited to apply for a grant in the amount of the profits collected from that month's Sunday Soup sales. Once submitted proposals are collected, they are sent out to all Sunday Soup customers, who each cast one vote to determine who will be awarded the grant.

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WHAT IS A SUNDAY SOUP GRANTING PROGRAM?

The purpose of this user guide is to explain the steps necessary to facilitate and host a Sunday Soup Granting Program. Through a loose set of instructions and anecdotal commentary, we intend that users in diverse locations with varied resources be able to organize and execute this event. Though this guide attempts to provide a logical framework for realizing a Sunday Soup Granting Program, the components and ideas presented can be expanded and modified to fit individual user needs.

WHY SUNDAY SOUP?

The competition for arts funding from both public and private sources is quite fierce, which results in artists spending more time writing grants than making work. In addition, artists and organizations tend to base their programming on available funding, rather than experimental, critical or imaginative practices. In response, InCUBATE researches creative organizational structures that evade market trends and scarce grant opportunities.

Sunday Soup grew out of this initiative. The transparent structure of the granting program is the tool of a community interested in finding new ways to support cultural work. Drawing upon grassroots strategies and the practices of local collaborators and supporters, this participatory process allows cultural and financial capital to work together and stimulate production.

HOW TO ORGANIZE A SUNDAY SOUP GRANTING PROGRAM

We encourage others to organize their own alternative funding programs. If you are interested in running a program like Sunday Soup, the following suggestions may be helpful. Any of the elements may be modified to fit your particular situation.

Find a space for people to cook and eat soup.

This could be someone's apartment, a public building or a city park.

Schedule guest cooks, purchase supplies and promote the event.

Establishing a consistent time and place makes it easier to build an engaged and committed community.

Sell the soup for a modest profit.

Gather contact information for each customer.

Put out a call for proposals for your soup grant.

Send proposal descriptions to each month's soup customers and ask that they vote for one project.

Distribute the grant according to the vote.

Document your activities and share your experiences with others.

DETAILED EXPLANATION

Find a space for people to gather. This could be someone's apartment, a public building or a city park. When cooking soup it is ideal to have a kitchen space, but it is possible to rough it outdoors. This will require camping style equipment, or access to electricity for a hot plate. If someone is giving a presentation you may need to obtain a television, stereo, computer or projector. Once a regular schedule is established, hosting duties can be shared (so that one person's hospitality is not exhausted).

The exciting part about being an organizer of a Sunday Soup Granting Program is the opportunity it provides for meeting new people. Attend some art events, attend a lecture at a local university, and seek out cultural producers in your neighborhood. Tell them about the Sunday Soup Granting Program and invite them to participate. Point people to InCUBATE's web site for reference to the project to help illustrate your intentions. Obtain contact information for interested people. Start networking!

Once you have secured a space, supplies and confirmed a guest cook, you will need to promote the event. This could be as simple as calling or emailing some friends and family. Social networking sites can be an effective means of publicizing events. If your venue has the capacity, invite the general public by putting up flyers in your neighborhood or at work.

The Sunday Soup Granting Program benefits from repetition. As with a book club or reading group, regular meetings can establish a dedicated community and provide an opportunity for conversations and relationships to develop over time. Depending on the group's level of interest and availability, you may wish to meet once a week or once a month. Create a schedule. Online calendar systems are a great way to coordinate regular meetings. Otherwise, pick a time and place that is consistent so that it can become part of everyone's routine.

Document your Sunday Soup Granting Program meetings through video, photographs or any other means. Share your experiences with others through a group web log or newsletter. Again, start an email list or some form of communication that will make it simple to reach a large group quickly and efficiently.

